



# EXCHANGE VISITOR REQUEST FORM (J-1 Visa Program)

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**Company Name:** \_\_\_\_\_ **Candidate Name:** \_\_\_\_\_

The purpose of the J-1 Visa Exchange Visitor Program is to enable the Government of the United States to increase mutual understanding between the people of the United States and the people of other countries by means of educational and cultural exchange.

In order to begin your application for a J-1 visa, please complete the information below:

## I. TRAINEE or INTERN INFORMATION

_____ Last name	_____ First name	_____ Maiden name (if applicable)
_____ Male	_____ Date of birth (Month/Day/Year)	_____ Place of birth (city & country)
_____ Female		
_____ Country of citizenship	_____ Country of legal permanent residence	_____ Additional countries of citizenship (if applicable)
_____ Telephone number	_____ E-mail address	

\_\_\_\_\_  
Exact address in home country where your DS-2019 and approval documents will be sent

\_\_\_\_\_  
Phone number at above home address

## II. EMERGENCY CONTACT INFORMATION

### A. Primary Contact

_____ Last name	_____ First name	_____ Relationship to participant
_____ Email	_____ Home telephone	_____ Mobile number

### B. Secondary Contact

_____ Last name	_____ First name	_____ Relationship to participant
_____ Email	_____ Home telephone	_____ Mobile number

**III. VISA INFORMATION**

**A. Have you previously entered the United States on a J-1 VISA?** Yes \_\_\_\_ No \_\_\_\_

If yes, please complete the chart below with accurate information from your previous Form IAP-66 or Form DS-2019 and J-1 visa:

SPONSOR'S NAME (Box #2 on Form)	PROGRAM NUMBER (Box # 2 on Form)	PURPOSE OF STAY (training, study, etc)	FORM START/END DATES (Box #3 on Form)	CATEGORY (Box #4 on Form)

**NOTE: You must attach copies of all visas and old Forms DS-2019 or Forms I-20, including copies from any visas in cancelled passports, if applicable.**

**B. Have you ever entered the U.S. with a different category of non-immigrant visa?** Yes \_\_\_\_ No \_\_\_\_

If yes, please list type of visa and dates: \_\_\_\_\_

**C. Have any of your visa requests to the U.S. been denied?** Yes \_\_\_\_ No \_\_\_\_

If yes, please indicate type of visa and explain why:

\_\_\_\_\_

**D. Do you currently have a valid U.S. visa?** Yes \_\_\_\_ No \_\_\_\_

Type of visa held \_\_\_\_\_

Expiration date \_\_\_\_\_

Expiration date of I-94 form (if you are still in the U.S.) \_\_\_\_\_

Purpose of stay in the U.S. \_\_\_\_\_

**E. Do you have two blank pages in your passport?** Yes \_\_\_\_ No \_\_\_\_

**IV. CRIMINAL BACKGROUND**

**A. Have you ever been convicted of a crime?** Yes \_\_\_\_ No \_\_\_\_

Type of crime \_\_\_\_\_

Date of conviction \_\_\_\_\_ (Mo./Day/Yr)

City, Country \_\_\_\_\_

**B. Have you ever been arrested or convicted of a DUI (Driving Under the Influence)?** Yes \_\_\_\_ No \_\_\_\_

Date of conviction \_\_\_\_\_ (Mo./Day/Yr)

City, Country \_\_\_\_\_

## V. EDUCATION

Please list in chronological order all secondary schools, further education and higher education institutions attended:

UNIVERSITY OR SCHOOL	FIELD OF STUDY	DIPLOMA	YEAR DIPLOMA RECEIVED

## VI. PROFESSIONAL BACKGROUND

Please list in chronological order all previous and current work and internship experiences:

COMPANY NAME	POSITION HELD	CITY, COUNTRY	START DATE (Month/Day/Year)	END DATE (Month/Day/Year)	HOURS PER WEEK

## VII. SPOUSE / FAMILY INFORMATION

         Single               Married               Spouse's maiden name (if applicable)

If a **spouse and/or child** is/are planning to accompany the trainee during his/her stay in the United States, please fill in the chart below. The FACC will provide them with the necessary documents to obtain a **J-2 visa**.

LAST NAME	FIRST NAME	RELATIONSHIP	DATE OF BIRTH	PLACE OF BIRTH	CITIZENSHIP

Will the above dependents arrive at the same time as you? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If at a later date, the dependent expects to join you on \_\_\_\_\_ Mo./Day/Yr.)

For family members, the following documents will need to be provided to the FACC:

1. Copy of the first ten pages of the spouse and/or child's passport
2. Copy of the marriage certificate for spouse and birth certificate for child
3. Proof of insurance for the entire duration of the dependent's stay in the United States
4. **Fee of \$250** to process the additional Form DS-2019 for spouse/child

## VIII. CANDIDATE BACKGROUND & MOTIVATION

**Please read the following questions, and answer in the space that is provided below in complete sentences:**

1. How is your education relevant to your future internship/training program in the United States?
2. How is your professional experience relevant to your future internship/training program in the United States?
3. How did you find your internship/training program in the United States?
4. What is your motivation for coming to the United States and participating in the J-1 Visa Exchange Visitor Program?
5. What types of American cultural activities will you partake in during your stay in the United States?

6. What do you plan on doing after you complete your J-1 Visa Exchange Visitor Program in the United States?

7. Briefly explain the purpose of the J-1 Visa Exchange Visitor Program as described by the [Fulbright-Hays Act of 1961](#).

## CANDIDATE STATEMENT

### Please read and sign the following statement:

I understand that the total cumulative amount of time I may spend in the United States on a J-1 visa as a Trainee under the FACC International Career Development Programs is strictly limited to 18 months (12 months for Interns).

I understand that the French-American Chamber of Commerce can withdraw J-1 visa sponsorship if any of the conditions of my training/internship are altered without its permission, or if I violate the terms of the J-1 visa. If sponsorship is withdrawn, I must exit the country immediately. I will additionally notify the Chamber of any required absences from my training/internship location for domestic or international travel.

I certify that I have read the FACC J-1 program regulations and that all the information given in my application is complete, truthful and accurate, including my past work experience and résumé.

I certify that I have read the U.S. Federal Regulations which read as follows: **“Trainees (and the new sub-category Interns) are not meant to fill positions that are or could be occupied by American workers on a full- or part-time or temporary or permanent basis.”** I will therefore **not** use the J-1 Trainee or Intern visa program to work in the United States.

I certify that I will leave the United States upon the completion of my Internship or Training Program and that I will not seek to remain in the U.S. for any reason. I certify that I will not seek employment in the United States for up to 1 year after program completion.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (Month/Day/Year)