Ending the Internship/Training Program Early

J-1 exchange visitors may end their program for any reason, at any time.

Please contact us directly to discuss your early end request. It is very important that the FACC is informed of any changes to program dates, as this information must be updated in the exchange visitor’s record in the government system for any future visa or immigration matters.

Exchange visitors with a VIE contract must receive approval from Business France before program dates can be amended.

Exchange visitors and their host company must provide:

- Early End Statement signed by both the exchange visitor and host company
  - Alternatively, an email from each party confirming the exchange visitor’s last day in the office and reason for early end will be accepted in lieu of the statement

- Online Final Evaluation Survey - completed by the exchange visitor

- Online Final Evaluation Survey – completed by the direct supervisor